



2020 Mississippi Pickle Fest

At the Mississippi Agriculture and Forestry Museum

1150 Lakeland Drive • Jackson, MS 39216

Phone: 601-432-4500 • Fax: 601-982-4292

Website: www.msagmuseum.org

Email: msagmuseum@mdac.ms.gov

FOOD VENDOR APPLICATION

- WHAT:** Mississippi Pickle Fest
- WHERE:** Mississippi Agriculture and Forestry Museum
1150 Lakeland Drive
Jackson, MS 39216
- WHEN:** Saturday, June 13, 2020
10a.m. – 3p.m.
- ADMISSION:** \$7 Adults | \$5 Children (ages 3-18)

We invite you to participate as a vendor at the first ever, Mississippi Pickle Fest! The Mississippi Pickle Fest will be held at the Mississippi Agriculture and Forestry Museum on Saturday, June 13, 2020 from 10 a.m. – 3 p.m.! Admission is \$7 for adults and \$5 for children (ages 3-18).

The Mississippi Pickle Fest is all about celebrating our favorite fermented things; pickles, Kimchi, Kraut, Veggies and whatever else tickles your fancy! This fun filled festival is a day of music, games, contests, vendors, and so much more. Pickle Fest is an outdoor event and will take place rain or shine!

ESTIMATED ATTENDANCE

With over **2,600 people** marked as going/interested.

2019 Actual Attendance

The amount of tickets sold was 2,901.

2020 Goal

Our Goal is 3000+ in attendance for 2020.

Questions? Contact Justin Nipper at msagmuseum@mdac.ms.gov or call me at 601-432-4508.

2020 Mississippi Pickle Fest

At the Mississippi Agriculture and Forestry Museum
Saturday, June 13, 2020 from 10a.m. – 3p.m.

MAFM USE ONLY

DATE RECEIVED

FOOD VENDOR APPLICATION

Application deadline: **Friday, May 22, 2020**

Business Name: _____ Contact Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Primary Phone: _____ Secondary Phone: _____

Email Address: _____

Business Website: _____

Business Social Media Handle(s): _____

Vendor Type: Cottage Food Vendor* Commercially-Licensed Operation Certified Farm

*Note: Only **Non-Hazardous** foods that do not require refrigeration can be sold by Cottage Food Vendors.

What forms of payment do you accept? Cash Check Card SNAP/EBT

Please list the products you intend to sell below or attach to application:

Do you require water under pressure? YES NO

*Note: Water accessible booth space is VERY LIMITED.

Do you require access to electricity? YES; 110 Outlet YES; 220 Outlet NO

*Note: Electricity accessible booth space is LIMITED and only one outlet is allowed per booth.
Additionally, 110 outlets can allow a MAXIMUM of 10 AMPS.

Number of 10ft x 10ft booth spaces needed? _____ x **\$20 Booth Fee** = \$ _____

Pursuant to Mississippi Department of Revenue regulations, sales tax will be collected from you at the end of the Festival.
SALES TAX MUST BE PAID IN CASH ONLY. Please price your items to include tax. Sales tax for food items is 7%. In Jackson sales tax for non-food items is 7% plus an additional 1%. (This is not the same as 8%).

- ALL FOOD VENDORS MUST SUBMIT WITH THIS COMPLETED APPLICATION A LABEL FOR EACH PRODUCT SOLD. In addition, Cottage food vendors' labels must contain the statement and labeling information depicted in Senate Bill #255356
- Please attach copies of all food safety training certifications and applicable permits that you currently hold to this application.
- COMMERCIALY-LICENSED OPERATORS MUST SUBMIT A COPY OF ALL PERMITS AND TRAINING DIPLOMAS OR CERTIFICATIONS.

CONTACT MS State Department of Health at 601-576-7689 to verify which food safety training certifications and/or applicable food permits are required for the products you intend to sell at the Mississippi Pickle Fest.

By signing this Certification Agreement, Farmer/Vendor agrees to the following terms & conditions while Farmer/Vendor is engaged in selling its product(s) at the Mississippi Pickle Fest:

The agreement shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws, provisions, and any litigation with respect thereto shall be brought in the courts of the State. Contractor shall comply with applicable federal, state, and local laws and regulations.

Farmer/Vendor understands that the Mississippi Agriculture and Forestry Museum, and the Mississippi Department of Agriculture and Commerce are equal opportunity employers and therefore, maintain a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful and Farmers/Vendor agrees while engaged in selling product(s) at the Mississippi Farmers Market to strictly adhere to this policy in its employment practices and provision of services. Furthermore, Farmer/Vendor shall comply with all applicable federal, State of Mississippi, and local laws and regulations, as now existing and as may be amended or modified.

This agreement along with any attachments is subject to the "Mississippi Public Records Act of 1983," and its exceptions. (See Miss. Code Ann. §§ 25-61-1 et seq., and Miss. Code Ann. § 79-23-1.) In addition, this agreement is subject to the provisions of the Mississippi Accountability and Transparency Act of 2008. (See Miss. Code Ann. §§ 27-104-151 et seq.) Unless exempted from disclosure due to a court-issued protective order, a copy of this executed agreement may be posted to the Department of Finance and Administration's independent agency contract website for public access at <http://www.transparency.mississippi.gov>.

Farmer/Vendor warrants: (a) that it is a validly organized business with valid authority to enter into this agreement; (b) that it is qualified to do business and in good standing in the State of Mississippi; (c) that entry into and performance under this agreement is not restricted or prohibited by any loan, security, financing, contractual, or other agreement of any kind; and, (d) notwithstanding any other provision of this agreement to the contrary, that there are no existing legal proceedings or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under this agreement.

To the fullest extent allowed by law, Farmer/Vendor shall indemnify, defend, save and hold harmless, protect, and exonerate the Mississippi Pickle Fest, the Mississippi Agriculture and Forestry Museum, and the Mississippi Department of Agriculture & Commerce its commissioners, board members, officers, employees, agents, and representatives, and the State of Mississippi from and against all claims, demands, liabilities, suits, actions, damages, losses, and costs of every kind and nature whatsoever including, without limitation, court costs, investigative fees and expenses, and attorney's fees, arising out of or caused by Farmer/Vendor and/or its partners, agents, employees and/or subcontractors while engaged in selling Farmer/Vendor's product(s) at the Mississippi Pickle Fest. Farmer/Vendor shall be solely responsible for all costs and/or expenses associated with such defense, and the State shall be entitled to participate in said defense. Farmer/Vendor shall not settle any claim, suit, etc. without the State's concurrence, which the State shall not unreasonably withhold.

Farmer/Vendor will be responsible for the proper custody and care of any state-owned property furnished for Farmer/Vendor's use while engaged in selling its product(s) at the Mississippi Pickle Fest. Farmer/Vendor will reimburse the State for any loss or damage, normal wear and tear excepted.

The Mississippi Department of Agriculture and Commerce, the Mississippi Agriculture and Forestry Museum, and the Mississippi Pickle Fest may use or publish information, materials and/or photographs of Farmers/Vendors and products on its website, social media platforms, in advertisements, and/or in promotional or other materials. This information may include information found on the Farmer/Vendor's website, information submitted by the Farmer/Vendor to the Mississippi Pickle Fest and/or any other information found from other sources related to the Farmer/Vendors' business or products. The Farmer/Vendor authorizes and permits the use of the aforementioned information or materials or photographs of their, business or product(s) by the Mississippi Pickle Fest, Mississippi Agriculture and Forestry Museum, and the Mississippi Department of Agriculture and Commerce. The Farmer/Vendor further releases the Mississippi Pickle Fest and the State of Mississippi from liability for the use of such information, materials and/or photographs in connection with the Mississippi Pickle Fest.

By my signature on this document, I hereby acknowledge that I have read and agree with the terms and conditions of the Mississippi Agriculture and Forestry Museum and all applicable rules, regulations and policies of the State of Mississippi & the Mississippi Department of Agriculture and Commerce.

Applicant's Signature

Date

Confirmed and Certified by:

Signature

Title

Date



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We invite you to participate as a vendor at the Mississippi Pickle Fest! The 2020 Mississippi Pickle Fest is set for Saturday, June 13. Festival hours will be 10a.m. – 3p.m.

With this letter you will find the package for your vendor classification: Food or Arts and Crafts. Should you have questions regarding the forms, please email Justin Nipper at msagmuseum@mdac.ms.gov or call me at 601-432-4508. You are encouraged to retain a copy of all forms for your personal records. Please take an extra moment to ensure all of your information is accurate and included so you will not delay your application approval.

The deadline for booth applications is **Friday, May 22, 2020**. Booth space is limited and applications are reviewed as they are received. We intend to let you know within a few days of receiving your completed application whether or not you will be accepted to participate in the 2020 Mississippi Pickle Fest.

The deadline for booth payments is **Friday, May 29, 2020**. Booth fees may be paid via mail or in person at the Mississippi Agriculture and Forestry Museum with a business check or money order. Personal checks WILL NOT be accepted. Please do not mail cash. **A fine will be applied for all returned checks.**

Make your check payable to:

Mississippi Agriculture and Forestry Museum

1150 Lakeland Drive

Jackson, MS 39216

Your space assignment will be issued at check-in. Please remember that we limit both the number and types of vendors so that there will be the possibility for a greater profit for everyone, so the prompt return of your application and required paperwork is to your benefit.

IMPORTANT NOTE: All food vendors are expected to provide small samples for festival attendees.

Questions? Contact Justin Nipper at msagmuseum@mdac.ms.gov or call me at 601-432-4508.

2020 MISSISSIPPI PICKLE FEST VENDOR RULES

APPLICATION DEADLINES: The deadline for all applications is May 22, 2020. Vendors will be accepted on a first come, first served basis. We limit both the number and types of vendors so that there will be the possibility for a greater profit for everyone, so the prompt return of your application and required paperwork is to your benefit.

BOOTH SPACE:

- Booth spaces are 10' x 10'. Please take note of the fee for additional space on the Vendor Application.
- No tables, chairs, electrical cords, etc. will be provided.
- Exhibitors will arrange their booths so as to not interfere with other booths or obstruct the aisles.
- Booth spaces are assigned by the Mississippi Pickle Fest Vendor Committee. There is no guarantee of receiving a particular or requested booth location.
- Vendors are required to submit 1-3 photos of their booth. This will be used to determine placement as well as promotional material.

PARTICIPANTS:

- Only those individuals who complete all necessary paperwork indicated on the application and receive approval by the Mississippi Pickle Fest Vendor Committee will be allowed to display and sell.
- Booth sharing or sub-leasing is prohibited.

FESTIVAL HOURS:

- The 2020 Festival will operate from 10:00 am to 3:00 pm on Saturday, June 15.
- All booths are required to stay open on Saturday from 10:00 a.m. - 3:00 p.m. You will be allowed to shut down your booth during festival hours if necessary; HOWEVER no vendors will be allowed to breakdown and physically leave the festival area prior to the 3:00 p.m. closing time.
- Due to safety concerns, streets will remain closed to vehicle access on Saturday from 9 a.m. to 3:00 p.m.
- Exhibitors are responsible for setting up and dismantling their own booths in the designated area during the designated time frames.

SETUP TIMES:

- Friday, June 12 from 3:00 pm to 5:00 pm
- Saturday, June 13 from 6:00 am to 8:30 am

You will be directed to your designated area by the Vendor Committee during these setup periods.

VENDOR CHECK-IN:

- Friday Afternoon Check In
 - Please enter the Mississippi Agriculture and Forestry Museum grounds via the gate on Lakeland Drive.
 - Check in at the tent for your setup information.
- Saturday Check In:
 - Please enter the Mississippi Agriculture and Forestry Museum grounds via the gate on Lakeland Drive.
 - Check in at the tent for your setup information.
- You will receive your space assignment at Check In only, not before.
- When you check in you will receive your vendor parking pass. Any vehicles parked in vendor designated areas without this pass will be towed at the owner's expense.

UNLOADING:

- Unload your vehicle at your space and immediately park your vehicle in a designated lot. You may then return to your booth for set up.
- Your vehicle must be out of the festival area by 8:30 a.m.
- Do not leave your vehicle parked in the street while you set up. This blocks vendors behind you who are trying to unload.
- Bring as few vehicles as possible into the festival area.

PERMITS:

- All booths will be provided with a Vendor Permit to be displayed when entering the festival area and on the booth during festival hours.
- Food booths are required to display their Food Handling Permit.

POWER:

- A limited amount of power is available for vendors and is provided on a first come basis.
- Be sure that all electrical cords are heavy duty and appliances are in excellent condition. The Mississippi Pickle Fest reserves the right to take immediate action in any situation where equipment, including electrical appliances and extension cords, appear to be substandard or unsafe. This action ranges from requiring a vendor to discontinue use of problem equipment to shutting down a vendor's operation for the remainder of the day. No refunds will be given if this occurs.
- Power will not be available on festival morning to any vendor that has not applied in advance with their application.

WATER:

- You must note on your application if you need water under pressure.
- Although there is no charge, a limited number of water connections are available and these are assigned on a first come basis.
- Water connections will not be available on festival morning to any vendor that has not applied and noted their need for water on their original application.

SAFETY:

Festival safety is critical to all of us! It is important that we all work together to have a SAFE and fun Mississippi Pickle Fest.

- No vendors will be allowed to sell knives, mock guns, poprocks, play cigarettes, inappropriate adult materials, etc.
- The Mississippi Pickle Fest reserves the right to ask a vendor to discontinue the sale of an inappropriate item on festival day.
- Event security will be provided by the Mississippi Agriculture and Forestry Museum; however vendors are responsible for securing their booths.

RELEASE:

- The Mississippi Pickle Fest, the Mississippi Agriculture and Forestry Museum, the Mississippi Department of Agriculture and Commerce, and the State of Mississippi are not liable for damages, injury or loss to any person or goods from any cause whatsoever.
- The Mississippi Pickle Fest, the Mississippi Agriculture and Forestry Museum, the Mississippi Department of Agriculture and Commerce, and the State of Mississippi are not responsible for any claims for damage, injury or loss arising out of or in connection with use of space or grounds in the festival.