



2023 Mississippi Pickle Fest

At the Mississippi Agriculture and Forestry Museum

1150 Lakeland Drive • Jackson, MS 39216

Phone: 601-432-4500 • Fax: 601-982-4292

Website: www.msagmuseum.org

Email: msagmuseum@mdac.ms.gov

FOOD VENDOR APPLICATION

- WHAT:** Mississippi Pickle Fest
- WHERE:** Mississippi Agriculture and Forestry Museum
1150 Lakeland Drive
Jackson, MS 39216
- WHEN:** Saturday, June 10, 2023
3p.m. – 8p.m.
- ADMISSION:** \$12 (ages 3 and up)

We invite you to participate as a vendor at the Mississippi Pickle Fest! The Mississippi Pickle Fest will be held at the Mississippi Agriculture and Forestry Museum on Saturday, June 10, 2023, from 3 p.m. – 8 p.m. Admission is \$12 (ages 3 and up).

This award-winning event is about celebrating our favorite fermented things such as pickles, kimchi, kraut, veggies and whatever else tickles your fancy! This fun filled festival is a day of music, games, contests, vendors, and so much more. Pickle Fest is an outdoor event and will take place rain or shine!

ESTIMATED ATTENDANCE

2021 Actual Attendance

- 3038

2022 Actual Attendance

- 3705

2023 Goal

- 4500

Questions? Contact Justin Nipper at justin@mdac.ms.gov or call me at 601-432-4508.

2023 Mississippi Pickle Fest

At the Mississippi Agriculture and Forestry Museum
Saturday, June 10, 2023, from 3p.m. – 8p.m.

MAFM USE ONLY

DATE RECEIVED

FOOD VENDOR APPLICATION

Application deadline: **Friday, May 19, 2023**

Business Name: _____ Contact Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Primary Phone: _____ Secondary Phone: _____

Email Address: _____

Business Website: _____

Business Social Media Handle(s): _____

Vendor Type: Cottage Food Vendor* Commercially-Licensed Operation Certified Farm

*Note: Only **Non-Hazardous** foods that do not require refrigeration can be sold by Cottage Food Vendors.

What forms of payment do you accept? Cash Check Card SNAP/EBT

Please list the products you intend to sell below or attach to application:

Do you require water under pressure? YES NO

*Note: Water accessible booth space is VERY LIMITED.

Do you require access to electricity? YES; 110 Outlet YES; 220 Outlet NO

*Note: Electricity accessible booth space is LIMITED and only one outlet is allowed per booth.

Additionally, 110 outlets can allow a MAXIMUM of 10 AMPS.

Number of 10ft x 10ft booth spaces needed? _____ x \$30 Booth Fee = \$ _____

Booth space includes admission for 2 individuals. Additional people in your booth will be \$12 per person and can be included with booth payment.

Pursuant to Mississippi Department of Revenue regulations, sales tax will be collected from you at the end of the festival.

SALES TAX MUST BE PAID IN CASH ONLY. Please price your items to include tax. Sales tax for food items is 7%. In Jackson sales tax for non-food items is 7% plus an additional 1%. (This is not the same as 8%).

- ALL FOOD VENDORS MUST SUBMIT WITH THIS COMPLETED APPLICATION A LABEL FOR EACH PRODUCT SOLD. In addition, Cottage food vendors' labels must contain the statement and labeling information depicted in Senate Bill #255356
- Please attach copies of all food safety training certifications and applicable permits that you currently hold to this application.
- COMMERCIALY-LICENSED OPERATORS MUST SUBMIT A COPY OF ALL PERMITS AND TRAINING DIPLOMAS OR CERTIFICATIONS.

CONTACT MS State Department of Health at 601-576-7689 to verify which food safety training certifications and/or applicable food permits are required for the products you intend to sell at the Mississippi Pickle Fest.



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We invite you to participate as a vendor at the Mississippi Pickle Fest! The 2023 Mississippi Pickle Fest is set for Saturday, June 10. Festival hours will be 3p.m. – 8p.m.

With this letter you will find the package for your vendor classification such as food or arts and crafts. Should you have questions regarding the forms, please email Justin Nipper at justin@mdac.ms.gov or call me at 601-432-4508. You are encouraged to retain a copy of all forms for your personal records. Please take an extra moment to ensure all of your information is accurate and included to avoid delay in your application approval.

The deadline for booth applications is **Friday, May 19, 2023**. Booth space is limited, and applications are reviewed as they are received. We intend to let you know within a few days of receiving your completed application whether or not you will be accepted to participate.

The deadline for booth payments is **Friday, May 26, 2023**. Booth fees may be paid via mail or in person at the Mississippi Agriculture and Forestry Museum with a business check, money order, or cash. Personal checks WILL NOT be accepted. Please do not mail cash. **A fine will be applied for all returned checks.**

Make your check payable to:

Mississippi Agriculture and Forestry Museum Foundation

1150 Lakeland Drive

Jackson, MS 39216

Your space assignment will be issued at check-in. The prompt return of your application and paperwork ensures a greater possibility for profit because vendor number and types are limited.

Questions? Contact Justin Nipper at justin@mdac.ms.gov or call me at 601-432-4508.

2023 MISSISSIPPI PICKLE FEST VENDOR RULES

APPLICATION DEADLINES: The deadline for all applications is May 19, 2023. Vendors will be accepted on a first come, first served basis. The prompt return of your application ensures a greater possibility for profit because vendor number, vendor type, and amenities are limited.

BOOTH SPACE:

- Booth spaces are 10' x 10'. Please take note of the fee for additional space on the Vendor Application.
- No tables, chairs, electrical cords, etc. will be provided.
- The arrangement of the exhibiter's booth should not interfere with other booths or obstruct aisles.
- Booth spaces are assigned by the Mississippi Pickle Fest Vendor Committee. There is no guarantee of receiving a particular or requested booth location.
- Vendors are required to submit 1-3 photos of their booth. This will be used to determine placement as well as promotional material.

PARTICIPANTS:

- Only those individuals who complete all necessary paperwork indicated on the application and receive approval by the Mississippi Pickle Fest Vendor Committee will be allowed to display and sell.
- Booth sharing or sub-leasing is prohibited.

FESTIVAL HOURS:

- The 2023 Festival will operate from 3:00 pm to 8:00 pm on Saturday, June 10.
- All booths are required to stay open on Saturday from 3:00 p.m. - 8:00 p.m. You will be allowed to shut down your booth during festival hours if necessary; HOWEVER no vendors will be allowed to breakdown and physically leave the festival area prior to the 8:00 p.m. load out time.
- Due to safety concerns, streets will remain closed to vehicle access on Saturday from 3:00 p.m. to 8:00 p.m.
- Exhibitors are responsible for setting up and dismantling their own booths in the designated area during the designated time frames.

SETUP TIMES:

- Friday, June 9 from 3:00 pm to 5:00 pm
- Saturday, June 10 from 8:00 am to 2:00 pm

You will be directed to your designated area by the Vendor Committee during these setup periods.

VENDOR CHECK-IN:

- Friday Afternoon Check In
 - Please enter the Mississippi Agriculture and Forestry Museum grounds via the gate on Lakeland Drive.
 - Check in at the tent for your setup information.
- Saturday Check In:
 - Please enter the Mississippi Agriculture and Forestry Museum grounds via the gate on Lakeland Drive.
 - Check in at the tent for your setup information.
- You will receive your space assignment at check in only, not before.
- When you check in you will receive your vendor parking pass. Any vehicles parked in vendor designated areas without this pass will be towed at the owner's expense.

UNLOADING:

- Unload your vehicle at your space and immediately park your vehicle in a designated lot. You may then return to your booth for set up.
- Your vehicle must be out of the festival area by 2:00 p.m.
- Do not leave your vehicle parked in the street while you set up. This blocks vendors behind you who are trying to unload.
- Bring as few vehicles as possible into the festival area.

PERMITS:

- All booths will be provided with a Vendor Permit to be displayed when entering the festival area and on the booth during festival hours.
- Food booths are required to display their Food Handling Permit.

POWER:

- A limited amount of power is available for vendors and is provided on a first come basis.
- Be sure that all electrical cords are heavy duty and appliances are in excellent condition. The Mississippi Pickle Fest reserves the right to take immediate action in any situation where equipment, including electrical appliances and extension cords, appears to be substandard or unsafe. This action ranges from requiring a vendor to discontinue use of problem equipment, to shutting down a vendor's operation for the remainder of the day. No refunds will be given if this occurs.
- Power will not be available on festival morning to any vendor that has not applied in advance with their application.

WATER:

- You must note on your application if you need water under pressure.
- Although there is no charge, a limited number of water connections are available and are assigned on a first come basis.
- Water connections will not be available on festival morning to any vendor that has not applied or noted their need for water on their original application.

SAFETY:

Festival safety is critical to all of us! It is important that we all work together to have a SAFE and fun Mississippi Pickle Fest.

- No vendors will be allowed to sell knives, mock guns, pop rocks, play cigarettes, inappropriate adult materials, etc.
- The Mississippi Pickle Fest reserves the right to ask a vendor to discontinue the sale of an inappropriate item on festival day.
- Event security will be provided by the Mississippi Agriculture and Forestry Museum; however, vendors are responsible for securing their booths.

RELEASE:

- The Mississippi Pickle Fest, the Mississippi Agriculture and Forestry Museum, the Mississippi Department of Agriculture and Commerce, and the State of Mississippi are not liable for damages, injury or loss to any person or goods from any cause whatsoever.
- The Mississippi Pickle Fest, the Mississippi Agriculture and Forestry Museum, the Mississippi Department of Agriculture and Commerce, and the State of Mississippi are not responsible for any claims for damage, injury or loss arising out of or in connection with use of space or grounds during the festival.